**Literacy in Speaking:**

**• to make an oral presentation to one’s class**

**• to communicate in a manner that allows one to be both heard and understood**

**• to convey one’s thinking in complete sentences**

SPEAKING SKILLS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | All elements present  | Most elements present  | Some elements present  | No elements present |
| Delivery (Presenter doesn’t rush, shows enthusiasm, avoids likes, ums, kind ofs, you knows, etc. Uses complete sentences.)  | 10 | 7 | 5 | 3 |
| Eye Contact (Presenter keeps head up, does not read, and speaks to whole audience.)  | 10 | 7 | 5 | 3 |
| Posture (Presenter stands up straight, faces audience, and doesn’t fidget.)  | 10 | 7 | 5 | 3 |
| Volume (Presenter can be easily heard by all. No gum, etc.  | 10 | 7 | 5 | 3 |